



18 August 2025

To: Principals of Primary schools

Student Health Service / School Dental Care Service
Online Enrolment Programme 2025/2026

Thank you for participating in the online enrolment programme for the 2025/2026 school year. The Student Health Service (StdHS) and the School Dental Care Service (SDCS) of the Department of Health will jointly enrol primary school students this school year. A designated access link / QR code for school, "Letter to Parent / Guardian", "Guidelines to Verification of Eligibility", "Statement of Purposes" and Registration Guide (For Parent and Primary School Students) will be sent to your given email address on **20 August 2025**.

Please distribute access link / QR code and the above documents to parents / guardians on **1 September 2025** and remind them to complete the electronic application form within the period **from 1 September 2025 to 14 September 2025** for school verification. Upon successful enrolment, the students will receive both services from November 2025 to October 2026. For more detailed information, please refer to the "E-enrolment User Guide for Schools" which was sent to school administrator at the designated email address on 30 June 2025. A 'Checklist for 2025/2026 Enrolment Programme' is also enclosed for your reference. We kindly request that all the verified applications are submitted online by **26 September 2025**.

StdHS is free of charge for eligible students while SDCS requires a nominal fee of HK\$36. Starting in October 2025, SDCS will notify all parents via SMS to submit the required fees. They can access the "E-payment portal of Department of Health" through the Department of Health's website to make payments. **Please remind parents to settle the payment as soon as possible.** Otherwise, it may affect the service arrangements, and the dental clinic may not be able to provide services. For the non-eligible students, SDCS will contact their parents for verification of their eligibility and payment of the balance HK\$799.

Enrolled StdHS students will receive an annual appointment at a designated StdHS centre based on their school's location. StdHS will issue appointment slips to students via the school approximately one month before their appointment date. **Please remind parents/guardians to bring along students' identity document for checking while attending our centre. Service may not be provided if there is no identity document on the date of appointment and rescheduling of appointment is required. If free bus service is provided, please remind all students to bring identity documents.**

Where schools agree, SDCS will provide a chartered bus service to and from the clinic for participants during school days. For schools on outlying islands, special bus service will be provided between Central District Pier and MacLehose Dental Centre and travel expenses between outlying islands and the pier will be reimbursed at prevailing standard rates.

Please log in to your account at the websites of SDCS (www.school dental.gov.hk) for your designated StdHS centre and School Dental Clinic. If applicable, a list of students who joined the SDCS last year can be reviewed on the website of SDCS.

The success of StdHS and SDCS depends on your support and co-operation. We deeply appreciate your dedication and assistance in your administration.

For enquiries, please contact the following offices:

Student Health Service Tel : 3163 4600

School Dental Care Service Tel : 2892 2157

Student Health Service and School Dental Care Service, Department of Health