

Notes for Schools

Please take note of the followings:

1. The Student Health Service provides services for all primary and secondary day school students. Services provided include health assessment and health education. Please refer to “Student Health Service” webpage (www.shs.gov.hk/healthprog.pdf) for details of the health programmes.
2. The Student Health Service is a health promotion and disease prevention programme. Students who need therapeutic service may consult the General Out-Patient Clinics of the Hospital Authority or private practitioners. **For students with academic problems, they or their parents should seek advice from teachers or student guidance officers.**
3. **Please remind parents/guardians to bring along students’ identity document while attending our centre. Service may not be provided if no identity document on the date of appointment and rescheduling of appointment is required. If free bus service is provided, please remind all students to bring identity documents.**
4. Student Health Service provides free service to those students who are “eligible persons” and may obtain the relevant documentation relating to the students from the students and the parents/guardians concerned for verification of their eligibility status for fee-determination purpose. Students with one of the following valid identity documents belong to “eligible persons”:
 - i) Hong Kong Permanent Identity Card / Hong Kong Identity Card (subject to further checking)
 - ii) Hong Kong Birth Certificate with permanent resident status of Hong Kong Special Administrative Region (HKSAR) indicated as “ESTABLISHED”
 - iii) Hong Kong Birth Certificate with permanent resident status of HKSAR indicated as “NOT ESTABLISHED”, but the Permit to Remain in the HKSAR shows that:
 - a) unconditional stay in HKSAR has been granted
 - b) the holder is permitted to remain until (date) and provided that the holder **is not a visitor** and **has not overstayed in Hong Kong**
 - iv) HKSAR Passport
 - v) HKSAR Re-entry Permit
 - vi) HKSAR Document of Identity for Visa Purpose bearing valid visa endorsement to stay in Hong Kong
 - vii) Travel documents with one of the following labels /stamps issued by the Immigration Department:
 - a) “The right to land in Hong Kong”
 - b) “The holder was permitted to land”
 - c) “Previous conditions of stay are hereby cancelled”
 - d) “Eligibility for Hong Kong permanent identity card verified”
 - e) “Certificate of Entitlement to the right of abode in HKSAR”
 - f) “Unconditional stay” (subject to further checking)
 - g) “Permitted to remain until (date)” / “permission to remain extended until (date)” provided that the holder **is not a visitor** and **has not overstayed in Hong Kong** (subject to further checking)
 - viii) Certificate of Exemption
 - ix) Consular Corps Identity Card

Students who are “non-eligible persons”, e.g. holders of travel document (passport, Two-way Permit) showing their status as “Visitors” or holders of Form of Recognizance, have to pay on the appointment day the gazetted annual fee (the prevailing rate is HK\$615). Students have to provide relevant identity documents for verification of their eligibility for free service.

5. **The online enrolment procedures are as follows:**
 - (i) **Send the enrolment link / QR code, “Letter to Parents/Guardians”, “Notes for Parents/Guardians” and “Online Registration Guide (For Parent and Secondary School Students)” to parents/guardians by electronic or printed notification on 8/9/2025 . Remind parents/guardians to complete the applications via online platform within the period from 8/9/2025 to 21/9/2025.**
 - (ii) **Check the applications received and verify the applied students belong to the respective classes. Submit the confirmed applications to Student Health Service via the online platform by 28/9/2025. (Submit once only for each class)**
 - (iii) **Return the School Information (Appendix B) and School Calendar to the designated centre by 30/9/2025.**
6. **Students will be given an annual appointment of approximately 90 minutes for health assessment and health education at a designated Student Health Service Centre. The health assessment will be conducted in either English or Chinese as appropriate but not in any other languages. Parents are invited to accompany their children during the assessment. The service hours of the centre are 9am to 1pm and 2pm to 6pm from Monday to Friday (except public holidays) (Tai Po Student Health Service Centre is closed on Wednesday).**
7. Parents and children are most welcome to make use of the Health Education Infoline 2833 0111 provided by the Department of Health or browse the Student Health Service website www.studenthealth.gov.hk for information on Student Health Service.
8. If you have any enquiries or wish to make special arrangement for your students, please feel free to contact the designated Student Health Service Centre during service hours.